

UNCLASSIFIED

EXECUTIVE SUMMARY

3 September 2008

(U) SBA's Procurement Center Representative (U) (MCMR-AAU).

The USAMRMC Office of Small Business Programs (OSBP) Associate Director hosted a meeting this morning between the Small Business Administration's (SBA) Procurement Center Representative (PCR), U.S. Army Medical Research Acquisition Activity's (USAMRAA) Director of Contracting, his Deputies for Business Operations, Business Management, and Director, Fort Detrick Business Development Office. Also in attendance was the Deputy Associate Director, USAMRMC OSBP.

The primary intent of this meeting was to provide an overview to Mr. Robert Coen and help him as the PCR to become better acquainted with our respective missions and for USAMRMC to enhance its understanding of how the PCR will become an integral part of the procurement process in accordance with Federal Acquisition Regulation, Part 19.

Preparations are underway to schedule Mr. Coen's return to USAMRAA and for him to provide a briefing to the acquisition workforce during one of the future Bi-Monthly Meetings. The active involvement by the SBA PCR with us will certainly increase the percentages and dollar amounts of awards to the various categories of small businesses, including prime and subcontracts.

Jerome K. Maultsby/MCMR-AAU/32471

E-mail: Jerome.Maultsby@det.amedd.army.mil

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